

## **2.0 QUALITY/MANAGEMENT SYSTEM**

### **2.1 Quality/Management System Documentation**

The quality/management system of Flight Director, Inc. consists of the following:

1. Policy/Procedures Manual
2. Online Quality System Documentation Intranet
3. Reference Library

The Policy/Procedures Manual documents how each element of the ISO9001:2008 and FAA AC 00-56 standards are implemented and managed.

The Intranet provides secure access via the internet to FDI's quality documentation, including the Policy/Procedures Manual, Quality Certificates, Training Records, Forms, Work Instructions, Job Descriptions, External Reference Documents, Approved Vendor List, and any other controlled FDI document.

The reference library is for reference use only and is labeled accordingly.

### **2.2 Quality planning**

Implementation of the entire quality/management system results in the quality criteria for FDI and FDI's customers being met at all times. If specific quality plans are required for individual contracts, these will be produced as required.

Management Review Meetings are conducted regularly to review the performance of the quality system and formulate a plan for future improvement in any areas deemed necessary.